



**MINUTES
ADMINISTRATIVE VARIANCE COMMITTEE
NOVEMBER 2, 2017
9:30 A.M. CITY HALL
COUNCIL CHAMBER**

- 1. A meeting of the Administrative Variance Committee was held in the Council Chambers, located at City Hall, 900 East Strawbridge Avenue on this date. Cindy Dittmer called the meeting to order at 9:30 A.M.**

The following members were:

PRESENT: Steve Innes, Code Compliance Director
Cindy Dittmer, Community Development Director
Jenni Lamb, City Engineer
Mary Wolak, Recording Secretary

- 2. Approval of Minutes of June 22, 2017.**

Moved by Lamb/Innes to approve the minutes of the June 22, 2017 meeting.

Motion carried unanimously.

- 3. Children's Home Society, 326 Croton Road, Melbourne (AV-2017-04)**

An Administrative Waiver is requested for the Hacienda Girls Ranch property located at the south end of Croton Road along the west side.

The waiver request is for a one (1) foot reduction from the required ten (10) foot setback for fences and walls in front yards requirement within this zoning district as required in City Code Part III, Appendix D, Chapter 9, Article III, Section 9;.44(b).

Ms. Dittmer explained that the Children's Home Society would like to install a new fence for additional security. She said if they install the fence using the 10 feet required setback, the fence will encroach into their existing paved parking lot by one foot. She said it would make sense to grant the variance to allow the fencing to be at a consistent setback.

A brief discussion took place between Ms. Dittmer, Ms. Lamb and Mr. Innes regarding the two way direction of the driveway and the entrance ways. They talked about possible travel issues that this may cause and it was concluded that there would be none.

Ms. Lamb asked what the fence will be made of.

Ms. Dittmer said it will be a wrought iron style material.

Ms. Lamb said there is not that much traffic in that area. She asked if the fence will be set against the curb.

Ms. Dittmer said it would not, there was enough room in that area.

Moved by Lamb/Dittmer to approve AV-2017-04, Children's Home Society, 326 Croton Road, for a one (1) foot reduction from the ten (10) foot setback along the property's frontage.

Motion carried unanimously.

6. Additional Discussion.

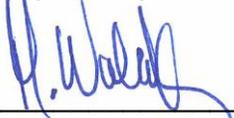
There was no additional discussion.

7. Adjournment

Ms. Dittmer adjourned the meeting at 9:36 A.M.

Motion carried unanimously.

Respectfully submitted,



Mary Wolak, Recording Secretary